

BURSA ULUDAG UNIVERSITY ORHUN EXCHANGE PROGRAM

STUDENT GUIDE

Dear Students,

Welcome to Bursa Uludağ University!

We're excited to have you join the Orhun Exchange Program.

This guide provides essential information to help you navigate the enrolment process, settle into campus life, and make the most of your experience at BUU. Please review the details carefully to ensure a smooth transition and a successful stay.

Please stay updated on any announcements and procedures, as we will continue to send important information to you via email. Make sure to regularly check your inbox for updates.

We wish you a rewarding and enriching academic experience!

Best regards,

Bursa Uludağ University

International Academic Relations Office

Orhun Office

Before Arrival

● Learning Agreement

- Prior to arrival, all required documents must be prepared, including the **Learning Agreement**, which is issued by the home institution.

● BUU Orhun Documents

- Since the following documents must be signed and submitted to the International Academic Relations Office (UAİK) at the Rectorate building upon arrival, it is recommended to review and complete them in advance.

1. **Student Obligation Agreement** / Öğrenci Yükümlülük Sözleşmesi (Annex 1)
2. **Student Declaration** / Öğrenci Beyannamesi (Annex 2)

Word documents (fillable format) can be accessed at:

 [Orhun student guide](#)

● Orhun Student Forms

- All exchange students are required to complete and submit the **Orhun Student Form**, which includes their personal information, passport number, family details, and other required data, as mandated by Turkish authorities. The forms are exchanged via email and must be submitted in a timely manner.

● Visa & Legal Requirements

- Students must familiarize themselves with the **visa application** process and other legal obligations, such as **residence permits** and health insurance requirements, to ensure a smooth arrival and compliance with Turkish regulations.
- For further information, please visit:

 <https://e-ikamet.goc.gov.tr/>

Pre-Arrival Checklist

- Learning Agreement ✓
- Student Obligation Agreement ✓
- Student Declaration ✓
- Orhun Student Form ✓
- Visa & Legal Documents ✓

Upon Arrival

● **Registration**

- The Learning Agreement, issued by the home institution, will be finalized and approved upon arrival at BUU.
- Course selection will take place at the **Student Affairs Office** (Öğrenci İşleri) of the respective faculty. Selected courses must align with the academic program at the home university.
- Upon approval by the **Faculty Coordinator**, the Learning Agreement must be submitted to the International Academic Relations Office (UAİK) for final approval.
- The list of Faculty Coordinators is available at the following link:

 [Faculty Coordinators](#)

● **Faculty/Department List**

- It is essential to ensure that your home university's department corresponds to the relevant department at BUU.
- The faculty and department names must be accurately stated on your invitation letters to avoid administrative issues.
- To identify the appropriate faculty and department, please refer to the list:

 [BUU Faculties & Departments](#) (under “Akademik” section)

● **Academic Calendar**

- Students are required to stay informed about important academic dates and deadlines. The official BUU Academic Calendar provides details on the academic schedule, including semester start and end dates, exam periods, and holidays.

 [BUU Academic Calendar](#)

● **Certificate of Attendance**

- At the end of the exchange program, students are required to obtain the Certificate of Attendance from the International Academic Relations Office.
- To ensure the timely issuance of the certificate before departure, students must notify the office in advance as the semester end approaches via email at orhun@uludag.edu.tr.

● Transportation

- To travel from Istanbul airports to Bursa, students may take the Burulaş bus service. Detailed information regarding schedules and routes is available on the Burulaş website:

 <https://bus.burulas.com.tr>

- Transportation from Bursa bus station to BUU:

- By Bus:

Take the bus line 93 or H1 to the final stop.

- By Metro:

Take tram line T2 from the bus station to “Kent Meydanı” (final stop). Then, transfer to the metro at “Osmangazi” station (a short walk of a few minutes) and travel to the last station, “Üniversite.”

 [Location: Metro station - Üniversite](#)

● Accommodation

- Accommodation is available for students and academic staff in the main campus dormitories and/or guesthouse. While changes may apply, accommodation remains guaranteed.
- Registration procedures and guidance for dormitory accommodation are carried out at the guesthouse office (misafirhane), which can be accessed through the following links:

 [Dormitory registration](#)

 [Location: Misafirhane](#)

● Meal Provision

- Breakfast is available at the guesthouse.
- Lunch and dinner are available at the student refectory (yemekhane).
- Students must inform the refectory staff and state that they are Orhun Exchange students to receive meal arrangements.

 [Location: Öğrenci yemekhanesi](#)

STUDENT SUPPORT & RESOURCES

● Orientation Meeting

- The BUU Turkic States and Related Communities Application and Research Center (TÜDAM) will conduct an orientation meeting, which will include a campus tour to familiarize students with the university environment.
- An online orientation session may also be scheduled prior to arrival. Details regarding the session will be communicated in due course.

 [Location: TÜDAM](#)

● Support and Mentorship

- TÜDAM will provide ongoing support and guidance throughout the exchange period.
- Details regarding assigned mentors will be communicated at a later stage.

● Helpful Links

- The following resources provide essential information about Türkiye, Bursa, the Turkish higher education system, and academic services at BUU.

 [Türkiye](#)

 [Explore Bursa](#)

 [Study in Türkiye](#)

 [BUU Library](#)

● Contact

- For any inquiries, please contact the Orhun office via email at orhun@uludag.edu.tr.
- Additional information is available on the Orhun website.

 <https://uludag.edu.tr/orhun>.

- To ensure a prompt response, please use official email communication rather than unofficial channels such as WhatsApp.



BURSA ULUDAĞ ÜNİVERSİTESİ
ORHUN DEĞİŞİM PROGRAMI
YÜKÜMLÜLÜK SÖZLEŞMESİ



Taraflar

1) Yükseköğretim Kurumu:

Bursa Uludağ Üniversitesi

Birim: Uluslararası Akademik İlişkiler Koordinatörlüğü

Yetkili:

2) Öğrenci:

Adı Soyadı:

Gönderen Yükseköğretim Kurumu:

Fakülte/Bölüm:

Program Süresi: [2024-2025] eğitim öğretim yılı [güz/bahar] dönemi

Sözleşmenin Konusu

Bu sözleşme, öğrencinin Orhun Değişim Programı kapsamında Bursa Uludağ Üniversitesi'nde gerçekleştireceği eğitim-öğretim faaliyetlerine dair şartları, öğrenci ve Üniversite arasındaki hak ve yükümlülükleri düzenler.

Sözleşme Süresi

Orhun Değişim Programı süresi boyunca, ilgili eğitim öğretim yarıyılı başlangıç ve bitiş tarihleri arası geçerlidir.

Üniversitenin Yükümlülükleri

İaşe ve ibate Bursa Uludağ Üniversitesi tarafından sağlanacaktır.

Bursa Uludağ Üniversitesi, öğrencinin kütüphane, yemekhane, bilişim sistemi, ofis, laboratuvar, demirbaş, malzeme vb. ve her türlü sosyal tesislerden eşiti ile aynı statüde faydalanması sağlayacaktır.

Öğrencinin Yükümlülükleri

Öğrenci, Bursa Uludağ Üniversitesi'nde geçireceği süre boyunca, üniversitenin belirlediği akademik ve idari kurallara uymak zorundadır.

Öğrenci, eğitim süresi boyunca gerekli tüm belgelerini zamanında ve eksiksiz olarak teslim etmek zorundadır.

Bursa Uludağ Üniversitesi

Öğrenci

Yetkili: _____

Adı Soyadı: _____

İmza: _____

İmza: _____

Tarih: _____

Tarih: _____



BURSA ULUDAĞ ÜNİVERSİTESİ
ORHUN DEĞİŞİM PROGRAMI
ÖĞRENCİSİ BEYANNAMESİ



Bursa Uludağ Üniversitesi tarafından Orhun Değişim Programı'na [2024 2025] eğitim öğretim yılı [güz/bahar] dönemi için kabul edilmiş bir öğrenci olarak;

- Orhun Değişim Programı kapsamında Üniversite'de alacağım derslerin ve diğer akademik faaliyetlerin gereklilikleri yerine getireceğimi,
- Üniversite'nin belirlediği akademik, idari kurallara ve yönetmeliklere uyacağımı,
- İkamet izni gibi tabi olduğum yasal düzenlemelerin gerekliliklerini yerine getirmenin kendi sorumluluğumda olduğunu,
- Mevcut açılmış dersler arasından seçim yapacağımı, yeni ders açılmasını talep edemeyeceğimi ve Üniversite'nin ders denkliği sağlamayı taahhüt etmediğini,
- İlgili yükümlükleri yerine getirmediğimin tespiti halinde, Orhun Değişim Programı öğrenciliğimin sonlandırılacağını

kabul ve taahhüt ederim.

Öğrencinin;

Adı Soyadı:

Gönderen Yükseköğretim Kurumu:

Fakülte/Bölüm:

Program Süresi: [2024-2025] eğitim öğretim yılı [güz/bahar] dönemi

İmza:

Tarih: